



Minor Home Repair Program

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Dear Homeowner:

Attached is a City of Auburn Minor Home Repair Program application for low-income homeowners. This program provides eligible homeowners with grants of up to \$9,999 for emergency home repairs. These grants enable homeowners to remain in safe and comfortable housing. Leaky roofs, unsafe stairs, floor repair, access for the physically impaired, weatherization and heating system repairs are examples of work funded with Minor Home Repair grants.

If you are awarded a grant, one of our City staff members will do an evaluation of your home to determine what this program can do to improve the health and safety of your home. After the evaluation, City staff may make minor needed repairs. City staff are not licensed as plumbers, electricians or contractors, and are not held out by the City as being in any such trade or business. Accordingly, the City will solicit quotes to hire a qualified contractor or vendor on your behalf to handle any work requiring a professional. The City of Auburn pays any hired contractor directly. You will not pay for anything yourself unless you want extra work done by the Contractor that's not covered under the program.

Auburn's Minor Home Repair Program is a voluntary program. While there is no application deadline for this program, funds for this program are limited and there is usually a wait list. Eligible applicants will be taken on a first-come, first-serve basis, according to the priority system established by the City.

Should a project be determined to not be feasible because it exceeds the amount of the grant, fails to meet any of the program's eligibility criteria or the applicant refuses the assistance offered, then the City retains the right to reject the application.

To be eligible for a grant, you must own a single-family residence or manufactured home, you must have lived there for at least a year before applying, and you must meet the income requirements of the program. Your home must be located within Auburn city limits and it must be your principal residence. ***Proof of home ownership and household income (3 months of bank statements and pay stubs, income tax statements, Social Security/Disability award letters) are required as part of the application. We also need a copy of your homeowner's insurance policy.***

If you think you are eligible for this program and want to participate, please fill out the attached application, attach proof of income and ownership, and return it to the Auburn Community Services Division on second floor of the building located at One East Main Street. If you have any questions, please contact the Community Services Division at the number listed above.